UT Designated Tree Campus USA
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Contact the Facilities Services Communications & Public Relations Office:
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The Office of Sustainability and the Facilities Services Department capped off UT’s Earth Month Celebration with a ceremonial tree planting on Arbor Day.

A Sugar Maple was planted at the Engineering Quad to celebrate UT’s new designation as a certified Tree Campus USA university. UT is now the largest of eight universities in the state to hold this classification.

Tree Campus USA is a national program created in 2008 by the Arbor Day Foundation and sponsored by Toyota to honor colleges and universities for their effective campus forest management and for engaging staff and students in conservation goals.

Ceremony presenters included UT Arborist Sam Adams, Associate Vice Chancellor of Facilities Services Dave Irvin, and TN Forestry representative Darren Bailey. Adams, Irvin, and Bailey were joined by Cassidy Quistroff, a senior and president of the Society for Ecological Restoration, to plant the tree.

“I am really pleased that we are planting another tree, one of many that we plant each year,” said Irvin. “These trees represent what we are doing across campus to enhance our environment, enhance our lifestyle, enhance our air quality, and really change our community for the better.”

UT achieve the Tree Campus USA designation by meeting the organization’s five standards, which include maintaining a tree advisory committee, a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance, and student service-learning projects.

“Achieving Tree Campus USA status represents another step in UT’s journey to become a more sustainability institution,” Adams said. “It’s another way we can set an example to our university community that we value a healthy campus and a healthy planet.”

Planting trees is a priority on campus and this year alone the university has added nearly 100 new trees.

For more information go to environment.utk.edu.
Facilities Services hosted Torchbearer Tuesday April 3 as a way to reach out to our campus community.

Torchbearer Tuesday is a new initiative created by the Division of Student Life to raise awareness of the Torchbearer Creed and make it a focal point of our university as well as vital to the student experience.

Facilities team members spoke to students, faculty and staff about ongoing projects on campus, ways to contact Facilities Services, and answered any questions visitors may have had.

Thank you to Brooke Krempa, Veronica Huff, Joe Suits, Derek Bailey, Austin Stoner, Bryan Lord, Jason Cottrell, Carolyn Brown, Bethany Morris, Keith Downen, Jay Price and Dave Irvin for their help during the outreach event.
Facilities Team Members Receive 2018 Environmental Awards

For the first time, members of the Facilities Services Department were honored during the Environmental Leadership Awards Dinner in April. Bethany Morris, Design Services project manager, and Emily Kraeske, an outreach intern in the Office of Sustainability, both walked away with awards during the ceremony.

The Environmental Leadership Awards Dinner is an annual awards ceremony that stems from the Committee on the Campus Environment, managed and funded by the Office of Sustainability as an Earth Month event. The awards recognize students, faculty, staff and community members who demonstrate exceptional environmental leadership in their everyday lives.

Bethany was awarded the Staff Environmental Leadership Award for her work to help implement the Campus Grow Lab, a campus-community garden coming to campus this summer.

Her work was integral to the implementation of the garden as she helped others through the application process, assigned the garden design to members of her team, and worked side by side with interested parties to make the project happen.

Bethany found a way to write a proposal for a garden that excited people about the possibility and then collaborated effectively with the administration and others to turn the idea into a reality, and ensured everyone was happy with the result.

Emily was the recipient of the “Most Likely to Save the Planet” Award which is given to a member of the UT community who has led, or was an integral part of, an exceptional accomplishment at UT.

She is currently a member of the Student Environmental Initiatives Committee, Director of the SGA Environmental and Sustainability Committee, and is the outreach student intern for the Office of Sustainability.

Emily truly values environmental awareness and encourages everyone around her to do the same.

Eight other awards were presented during the night. Travis Livingston received the Student Engagement Award, Michaela Humby was given the Student Academic Award, Librarian Holly Dean was honored with the Faculty Environmental Leadership Award, AmeriCorps member Michaela Barnett received the Community Environmental Leadership Award, the Student Organization Environmental Leadership Award was given to the Food Recovery Network, and John Nolt received the Lifetime Achievement Award.

Learn more at environment.utk.edu.
Congratulations to our March Exceptional Team - Big Orange Family Campaign Team Leads! Members include Bill Mills, Ann Free, Sandra Britt, Chip Pennoyer, Austin Stoner, Ed McDaniel, Rick Gometz, Dean Wessels, Frank Wyrick, Wally Beets, Paul Hash, Red Gibson, Jason Cottrell, Ian Miller, Ashley Savage Gilliam and Rebecca Alcorn. We would like to thank all of our team leads for all of their hard working during the 2018 Big Orange Family Campaign! Facilities Services was the most improved team this year!

Congratulations to our April Exceptional Team! Members include Beau Baker, Austin Hackworth, Gary Robertson, Larry Stalans and Dewayne Atkins!
This team responded to an emergency air conditioning outage due to a ruptured chilled water line at Morrill Hall. They worked through rainy, cold and muddy conditions to repair the issue.
The job was completed in a timely manner and everyone involved performed their duties to the highest standard.

Anyone can nominate an Exceptional Team!

Description:
The Exceptional Team Award will be presented to a Facilities Services team whose performance has extended beyond expectations and has demonstrated an exceptional commitment to help achieve the university’s mission.

A team can be designated as a particular subunit or unit, portion of a subunit/unit, or a combination of employees from a number of subunits/units. Nominated teams must be no greater than 10 people.

Nominations:
Each team recognized for the award will be chosen by Facilities Services senior staff based on nominations submitted by university personnel, including within the Facilities Services Department.
Nomination forms can be found at: tiny.utk.edu/exceptional and on the department awards page at fs.utk.edu.
Contact Brooke Krempa at krempa@utk.edu for more information.

One Exceptional Team will be recognized each month.
In our continuing effort to enhance the skills of our managers, Facilities Services partnered with University Housing and the Student Health Center to host a customized week long Supervisor and Management Boot Camp with the Cleaning Management Institute. More than 40 custodial supervisors participated and will be eligible for the Certified Custodial Supervisor (C.C.S.) after completing a certification exam.

CMI master trainers addressed a range of topics specific to the challenges and concerns custodial managers face. The program focused on developing leadership skills, effectively motivating employees, improving communication and relations with customers, learning bad habits and how to overcome them, self-assessing behaviors, and setting goals.

The training gave seasoned and newer supervisors a platform to discuss and acknowledge their abilities, uncertainties, and where they stand to grow and improve. Each class allowed the sharing of ideas and experiences and developed into confidence-building exercises. Facilities Services congratulates each supervisor and is proud to call them ours.

Facilities Services attendees included Sandra Britt, Coty Cross, Veronica Cross, Ray Davis, Amber Frayer, Tony Hearon, Eric Harris, Melissa Ingram, Marie Lemons, Roxy Lyons, Chris Mahoney, Donna Norris, Mary Parker, Jawan Payne, Jay Price, Sheena Rhea, Rebecca Saylor, Debra Smithers, Joe Suits, Michael Van Duzer, Tyler Vandiver and Sheldon Yeatts.

To find out more information about the program contact Training Specialist Ashley Savage Gilliam at asavage1@utk.edu.
Employee of the Month Awards

February 2018

Congratulations to Randy Huelsman, the February recipient of the Employee of the Month Award!

Randy was nominated for taking on all of the classroom projects on campus - 35 projects this year counting the AV upgrades - on top of his normal work load. In total he now has 49 projects. Randy provides exceptional customer services while tackling every aspect of his job.

March 2018

Congratulations to Amanda Clark, the March recipient of the Employee of the Month Award!

Amanda was nominated for providing exceptional and uninterrupted customer purchasing service to fellow FS shop personnel as she assumed the buying duties of a recent retiree. Amanda leads her colleagues by example, providing an exceptional quality of customer service.

April 2018

Congratulations to Brian Bridge, the April recipient of the Employee of the Month Award!

Brian was nominated for his exceptional service at the UT Steam Plant. He shows complete dedication in his work at UT and displays a complete commitment to excellence while also leading by example.

Nominate a Team Member Today!

Help us to nominate our next employee of the month by submitting a nomination for a hardworking and dedicated member of our team!

Nomination forms can be found online at tiny.utk.edu/fseom and hard copies can be found with Brooke Krempa in the Facilities Services Complex.

If you have any questions about the Employee of the Month program please contact Brooke at krempa@utk.edu or 214-7662.

TNAPPA Conference at UTC

Mark your calendars for the upcoming TNAPPA Conference hosted by UT Chattanooga May 14 & 15, 2018.

The theme of next year’s conference is Sustainability Excellence in Operations and will be held on the UTC campus.

See Rebecca Alcorn for registration.

More information is available on the TNAPPA website tnappa.appa.org.
MEMORANDUM

TO: All Facilities Services Employees
FROM: Brooke Krempa, communications coordinator
DATE: March 27, 2018
SUBJECT: 2018 Facilities Services Employee Satisfaction Survey

Facilities Services employees are asked to share their opinion by taking part in the 2018 Facilities Services Employee Satisfaction Survey. The survey has been distributed today, March 27, 2018.

The purpose of the survey is to evaluate the perspectives and opinions of the department’s nearly 700 employees regarding the conditions surrounding their daily work experience.

The survey will be made available to every employee within the department and while responses are not required, we hope every employee will voice their point of view to help all of us improve our day-to-day work environment.

Surveys will be anonymous, but we do ask those who respond to indicate the area of the department or unit where they work, so any issues facing the various areas of the department can be accurately addressed.

Our survey acts as a platform for employees to anonymously express their opinions, suggestions, comments and ideas that will help our department make positive progress.

In addition to helping us as a department acknowledge and address interdepartmental successes and issues, data generated by the survey results will be utilized to respond to the 2018 Association of Physical Plant Administration (APPA) Facilities Performance Indicators (FPI) Survey.

Hard copies of the survey will be made available to employees, interactive .pdf and blank .pdf copies have been sent to employees via email, and an online option is also available. The online version can be found at https://tiny.utk.edu/FS2018Survey.

You can submit the hard copy of the survey by returning it in person to communications coordinator Brooke Krempa at the Facilities Services Complex or through campus mail to Brooke by Friday, April 27, 2018.

If you have any questions or concerns about the 2018 Employee Satisfaction Survey, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.
Thank you to everyone here at Facilities Services who wore green on Big Green Friday to help the Office of Sustainability kick off UT Earth Month 2018!

Check Out our DIY Videos

In 2015 Facilities Services launched a series of DIY videos on its YouTube Channel.

To date, our teams have created 12 different videos featuring painting, landscape tips, tree care, plumbing projects, and recycling guides.

Topics include lawn care, sustainability tips, mulching, pruning, weed removal, dry wall preparation, basic painting techniques, painting products, and paint cleanup.

Check out our department’s channel, UTFacilitiesServices, at youtube.com to see professional tips from members of our own team and check back often for new content.

Thank you to everyone who helped to make the department’s first ever Student Employee Appreciation Week happen! We look forward to carrying on this tradition in the future.
Student Assistant Scholarship Fund

Golf Tournament May 25, 2018

Tournament Information

Where: Three Ridges Golf Course
6101 Wise Springs Road
Knoxville, TN 37918

When: 8:30 a.m. Friday, May 25, 2018

Format: Captain’s Choice Scramble
Shotgun Start

Player Registration: $100 per player
$400 per foursome

Cost of Entry Includes:
- Breakfast
- Lunch
- Green Fees
- Cart
- Refreshments
- Prizes

Silent Auction:
A silent auction to benefit the scholarship will be held during the tournament.
If you are interested in donating an item for the auction, or if you would like to receive more information, please contact Veronica Huff with Facilities Services at vhuff@utk.edu or 865-974-2391.

More Information:
More information about the tournament, including registration and donation forms, and the scholarship can be found at tiny.utk.edu/FacilitiesFunds

Submit registration forms to:
Facilities Services Complex
Attn: Brooke Krempa
2040 Sutherland Avenue
Knoxville, TN 37996

Scholarship Information

The Facilities Services Student Scholarship Fund was created to provide a scholarship opportunity for student assistants within the department who are receiving real world experience in their chosen field of study.

Established in the fall of 2017, the fund targets students who demonstrate how their experience at Facilities Services is directly tied to their major or minor at the University of Tennessee.

The first Facilities Services Student Assistant Scholarship will be awarded for the 2018-2019 academic year.

Your support of this fund helps Facilities Services close the gap between a student’s financial aid and financial need, which in turn allows the university to attract and aid the most talented and well-deserving students.

Help dedicated students reach their educational goal by supporting our first ever scholarship golf tournament.

If you are interested in donating to the Facilities Services Scholarship Fund please visit our fund’s donation page journey.utk.edu/facilities.

Please contact a member of our scholarship committee for more information:

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Golf Tournament Contacts:

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Veronica Huff
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Golf Registration

Thank you for registering to attend the 2018 Facilities Services Student Assistant Scholarship Fund Golf Tournament being held at Three Ridges Golf Course May 25, 2018. Directions to the course can be found on the scholarship webpage at tiny.utk.edu/FacilitiesFunds.

Time: Registration begins at 7 a.m. Arrive no later than 7:30 a.m. Shotgun Start begins at 8:30 a.m.

Format: Captain’s Choice Scramble

Fees: Single Player $100, Four Person Team $400

Fees Include: 18 hole green and cart fees, range balls, breakfast, lunch and on-course refreshments.

Silent Auction: We will host a silent auction to benefit the scholarship fund during the tournament.

If you have any questions about registration please call Derek Bailey at (865) 659-6377.

Single Player Registration

[ ] Single Player $100

First Name: 
Last Name: 
Company: 

Email: 
Phone: 
Average Score: 

If you have a preference, please list below the name(s) of your preferred teammates (up to 3 people). They will need to complete registration forms as well if they wish to play golf.

Name (1): 
Name (2): 
Name (3): 

Team Registration

[ ] Four Person Team $400 (complete golfers’ names below)

Player 1
First Name: 
Last Name: 
Company: 

Player 2
First Name: 
Last Name: 
Company: 

Player 3
First Name: 
Last Name: 
Company: 

Player 4
First Name: 
Last Name: 
Company: 

Email for team contact: 
Phone for team contact: 

Payments

Accepted payment methods are cash or check made payable to the Facilities Services Student Assistant Scholarship Fund.

Mail to: Facilities Services Complex
Attn: Brooke Krempa
2040 Sutherland Avenue
Knoxville, TN 37996

Please call Derek Bailey at (865) 659-6377 for payment questions.
SUPERVISOR’S TOOLKIT: 
Nuts and Bolts of Facilities Supervision

In March UT Facilities Services hosted the APPA seminar, Supervisor’s Toolkit: Nuts and Bolts of Facilities Supervision.

More than 40 individuals from institutions from across the country participated in the toolkit held at the Facilities Services Complex.

Facilities Services had 14 employees in attendance: Ed Maples and Amy Miller from Admin Support Services, Allen Patenaude from Air Conditioning Services, Todd Curnutt and Ed Oliveri from Plumbing & Heating Services, Brooke Krempa, Preston Jacobsen and Rebecca Alcorn from Communication & Info Services, Randy Miller from the Steam Plant, Billy King, Britt Patterson, Dale Hurst and Austin Shoffner from Zone Maintenance and Emily Butters from Electrical Services.

The week long training was specifically designed for facilities management professionals. It was structured to help supervisors grow both personally and professionally.

Thank you to everyone who participated!

What can you find at fs.utk.edu?

- Employee Forms
- Training Information
- Best Practices Page
- Archibus Information & Guides
- Departmental Awards
- The latest Facilities news & newsletters
- In-House Practices
- Links to our social media pages
- Facilities Services DIY Series
- Training Videos
- Policies
- Annual Reports
- Facilities Services Staff Directory
- Building Representative List

Have a question about the website? 
Contact Brooke at krempa@utk.edu
**APRIL**

Elise Murphy  
Verna Spencer  
Paul Hinshaw  
Terry Capps  
Patricia Curtis  
Donnie Patterson  
Brian Beeler  
Dametia Brabson  
Stephen Costner  
James Faulkner  
Christopher Mireles  
Kyon Harvey  
Robby Huggins  
Stephen Small  
Christopher Webb  
Charles Anderson  
James Reno  
William Gann  
Gulzar Hussain  
Michael Van Duzer  
Larry Stalans  
Steven Bradford  
Johnathan Sawyer  
Duane Atkins  
Benjamin Miller  
Billy Stalans  
Susan Gibson  
James Moore  
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Timothy Gontarski  
Tracy Walker  
Jesse Lawson  
Richard Hutsell  
Ian Sutherland  
Cory Cox  
Gerald Johnson  
Justin Meekins  
Toni Adams  
Amanda Ruelle  
George Hutchins  
Wesley Cook  
Richard Perrone  
Peggy Clack  
Allen Powell  
Carolyn Brown  
Radovan Psar  
Victoria Campbell  
Logan Chmura  

**MAY**

Brooke Krempa  
Justin Dothard  
Daniel Webber  
Chip Pennoyer  
Johny Waggoner  
Eric Poe  
Matthew McConnell  
Joseph Suits  
Eric Fetter  
Michael Billington  
Keith Downen  
Tyeneshia Barger  
Oral King  
Ruby Strange  
Patrick Childress  
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Teddy Tackett  
Neal Vercler  

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